



## Request for Proposal (RFP)

### Ospreys Rugby – Floodlight Installation at St Helens Stadium

**Issued Date:** 7<sup>th</sup> February, 2025

**Proposal Submission Deadline:** Midday 28<sup>th</sup> February 2025

**Contact Information:** Ospreys Rugby, Swansea.com Stadium, Landore, Swansea, SA1 2FA. Email: [simon.lloyd@ospreysrugby.com](mailto:simon.lloyd@ospreysrugby.com)

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#### 1. Background

Ospreys Rugby, Wales' premier rugby club, is seeking proposals from experienced floodlight contractors for the newly developed St Helens Stadium. This stadium will serve as a state-of-the-art venue for Ospreys Rugby, Swansea RFC and Swansea University home matches as well as other community rugby events.

#### 2. Objective

The objective of this Request for Proposal (RFP) is to establish a partnership with a reputable floodlight contractor to install a new floodlight system, which is to professional rugby broadcast standard.

#### 3. Scope of Work

The scope of work includes but is not limited to, the following:

- **Site Management Plan**
- **System Design**
- **System Installation**
- **Testing & Certification**
- **Ongoing Maintenance Package**

#### 4. Proposal Requirements

Proposals should include the following details:

- **Company Overview:** Provide a brief overview of your company, including experience in sports venues and a list of relevant clients/stadiums.
- **Design Specification:** Outline the design & specification of system you propose to provide.
- **Planning Application:** Detail the support and information you will provide to support the planning application.
- **Construction:** Detail your approach to managing the design and installation.
- **Experience & References:** Provide details of previous partnerships with sports venues or similar facilities, along with references from other clients.

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**Ospreys Rugby Ltd, Swansea.com Stadium, Landore, Swansea, SA1 2FA**

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- **Sustainability Plan:** Outline any initiatives you have in place to reduce waste, improve sustainability, and incorporate eco-friendly practices.
- **Compliance & Health & Safety:** Describe your compliance with all relevant regulations, including health and safety standards, and risk management protocols.
- **Financial Proposal:** Provide a detailed breakdown of your proposed financial arrangement with Ospreys Rugby, including any sponsorship budgets.

## 5. Evaluation Criteria

Proposals will be evaluated based on the following criteria:

- Suppliers reputation, experience and track record
- Technical capability
- Financial proposal
- Sustainability efforts
- Quality of support services

## 6. Submission Guidelines

Please submit your completed proposal to Ospreys Rugby by midday 28<sup>th</sup> February. All submissions should be sent to [simon.lloyd@ospreysrugby.com](mailto:simon.lloyd@ospreysrugby.com) or delivered to the address listed above. Late submissions will not be considered.

For any questions or additional information, please contact [simon.lloyd@ospreysrugby.com](mailto:simon.lloyd@ospreysrugby.com).

## 7. Confidentiality

All information provided in response to this tender document shall be treated as confidential and used solely for the purpose of evaluating proposals.

## 8. Terms and Conditions

- Ospreys Rugby reserves the right to reject any or all proposals.
- The successful proposal will be subject to contract negotiations and final approval.
- Ospreys Rugby may request additional information or clarification during the evaluation process.

We look forward to reviewing your proposal and exploring the potential for a successful and mutually beneficial partnership.

Yours Sincerely,

Simon Lloyd  
Operations Manager  
Ospreys Rugby

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